# 

# Personal Information

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**Muhammad Qasim Khan S/O Khalid Pervaiz**

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**Father’s Name: Khalid Pervaiz**

**Marital Status: Married**

**Date of Birth: 10-04-1986**

**Gender: Male**

**CNIC Number: 13503-8709330-3**

**Passport Number: CW4103302**

# Career Objective

**I wish to consolidate my career in the field of public health by engaging with an institution, to play my role in strengthening health through my knowledge and skills.**

# Academic Profile

**MS-Medical Entomology and Disease Vector Control**

Quid-e-Azam University Islamabad (Health Services Academy, Ministry of Health, Government of Pakistan)

**PGD- Medical Entomology and Disease Vector Control**

Quid-e-Azam University Islamabad (Health Services Academy, Ministry of Health, Government of Pakistan)

**BSc (Hons) Microbiology (4 years)**

Department of Health sciences. Hazara University Mansehra, Khyber Pukhtunkhwa

**HSSC Pre Medical**

Government Post Graduate College No.2 Mandian, BISE Abbottabad

**SSC Science Group**

Abasyn Public school and college Shinkiari, BISE Abbottabad

# Jobs and Trainings experience:

1. **Consultant Medical Entomologist with World Health Organization**

Worked as “Consultant Medical Entomologist” with “World Health Emergency Unit” at Country Office of “World Health Organization” Islamabad (October 2019 to December 2019)

**Main outputs:**

* Provided technical guidance as vector control expert for prevention and control of vector borne diseases at country level.
* Worked with national and provincial health ministries, Dengue response units for control of upsurge of dengue and spread in different parts of country specially at twin cities Islamabad and Rawalpindi.
* Conducted capacity building trainings of entomologist, vector control field staff, malaria supervisors, focal persons and managers of line departments for prevention and control of Dengue.
* Conducted situation analysis visits and field surveys and developed reports with guidance and plans for prevention and control of Dengue in Islamabad, Peshawar and Karachi.
* Provided guidance and worked for development of national and provincial action plans for preparedness and response of dengue and other vector borne diseases outbreaks.

1. **Monitoring and Evaluation Coordinator in GFATM Malaria Control Project (May-2019 to September 2019)**

Worked as “Monitoring and Evaluation Coordinator” with Association for community development at Peshawar in GFATM-NFR for Malaria prevention and control from May-2019 to September-2019.

**Job Description and Responsibilities:**

The purpose of the role was to provide technical support and oversight to Malaria project within targeted Districts, FATA and FRs, to play an active role in the strategic and technical development

* Ensured all programs were implemented in high quality standards which are in line with ACD Strategy, relevant donor requirements
* Support the development and utilization of appropriate M&E management tools and systems
* Improved the quality of programming through support supervision of key staff, analysis and dissemination of M&E data, lessons learned, and the review
* Ensure M&E plans were in place for all program sectors and periodically review their relevance and effectiveness at capturing key program data
* Ensured that mechanisms are in place and effectively used to measure effectiveness and impact of IEC and BCC interventions.
* Represented ACD in meetings, coordination bodies and Government representatives, as required
* Frequently traveled to the target areas.
* Regularly and accurately reported the status and progress of programs to the Manager.
* Shared the progress in program implementation with the program manager on regular basis.

1. **Entomologist with World Health Organization (WHO) for dengue outbreak control**

Worked as “Entomologist (Consultant)” with World health organization and Dengue Response unit at Public Health Directorate DGHS Peshawar Government of Khyber Pakhtunkhwa for one year (September 2017 to August 2018).

**Job Responsibilities:**

**Output 1:** Provided technical support to DGSH and District administration for establishing integrated vector management for arboviral diseases:

* Planed and undertaken regular field visits to monitor vector density and evaluate the timeliness and quality of vector control measures to reduce the density of *Aedes* mosquitoes
* Reviewed and evaluated the effectiveness of impact of vector control measures and conducted to control the outbreak of dengue fever;
* Trained the field teams including LHWs/ members of the community and volunteers as required

**Output 2:** Supported the preparation and implementation of entomological surveillance system

* Participated in development of plan for establishing entomological surveillance system for arbo-viral diseases.
* Provided technical support for implementing entomological surveillance for arboviruses including monitoring entomological Density and sensitivity for Insecticides
* Supported preparation, implementation and monitoring of district action plan for entomological surveillance and vector control measures for arboviruses including training of LHWs, volunteers, community leader’s engagement and intersect oral action at local level
* Behavior change communication initiatives to improve household behaviors towards vector borne diseases control.

1. **Monitoring and Evaluation Coordinator in GFATM Malaria control Project**

Worked as “Monitoring and evaluation coordinator” with Association for community development Peshawar (GFATM-NFM) for one year and one month (2016-2017).

**Job Description and Responsibilities:**

The purpose of the role was to provide technical support and oversight to Malaria project within targeted Districts, FATA and FRs, to play an active role in the strategic and technical development

* Ensured all programs are implemented in high quality standards which are in line with ACD Strategy, relevant donor requirements
* Supported the development and utilization of appropriate M&E management tools and systems
* Improved the quality of programming through support supervision of key staff, analysis and dissemination of M&E data, lessons learned, and the review
* Ensured M&E plans are in place for all program sectors and periodically review their relevance and effectiveness at capturing key program data
* Ensured that mechanisms are in place and effectively used to measure effectiveness and impact of IEC and BCC interventions.
* Represented ACD in meetings, coordination bodies and Government representatives, as required
* Frequent traveled to the target areas.
* Regularly and accurately reported the status and progress of programs to the Manager.
* Shared progress in program implementation with the program manager on regular basis.

1. **District Coordinator in GFATM Malaria control project and focal person for vector control**

Worked as “District Coordinator” and focal person for vector control with Association for community development Peshawar (GFATM-R10) Malaria for two years and four months (2013-2016).

**Job Description and Responsibilities:**

**Program Section:** Responsible for functionality of all supported malaria public and private centers, LLINs distributions, BCC and malaria outbreak responses.

* Make sured all supported HFs have screening and treatment facilities available all time. Regularly coordinate and liaise the Organizational programme with the District Health Management team and Health Facility Focal persons.
* Increased good PR with other stakeholders (NGOs, DC and other local authorities.)
* Monitored malaria progress, discuss it with DHO team and find joint solutions.
* Finalized activities work plans (weekly/monthly/quarterly) in consultation with district DMU in charge and health facility focal persons (FPs).
* Shared and obtained approval for all WPs from the DHO office.
* Progress reports were regularly shared with the DHO/Agency surgeon team.
* All types of documentation organized in files and kept in the district office.
* Activity WPs along with hard/soft copies and supporting documents, were submitted to Head Office not later than 22nd of every month for the next month.
* Monthly Progress Report were shared with office by 12th of every month for the last month, along with the supporting documents.
* Make sure 100% functionality of all health facilities in the district/agency.
* Through data Compilation, validation and analysis of all FM tools (FM-1, FM-2) and finalize the FM-3
* Ensured timely submission of all required databases (MIS, Training, BCC, LLIN and field monitoring visit reports) within stipulated time frames.
* Make sure implementation of all BCC activities and assess and make recommendation in selection of advocates for BCC activities.
* Forecasted training needs of health care providers. Organized and helped in conducting trainings for HCPs on malaria case management, RDT/microscopy and BCC.
* Prepared and contributed to monthly, quarterly and annual progress reports.
* Positively responded to feedback from Head Office and issues are addressed.
* Positively and timely answered emails.

**MIS Section:**

* Responsible for Collection, Collation and Entry of monthly FM2 reports in FM-3 and DHIS-2 on Monthly Basis (Error Free Data Entry).
* FM2 reports were cross checked with the DMU in charge, before 15 of each month.
* Submitted hard copies of FM-2 & FM-3 reports to Head Office after cross checking with DMU Incharge and MEAL Officer on Monthly Basis (Till 12th of next Month).
* Assisted in data verification, correction, validation is carried out at the district and HF level and in ‘’ Quarterly Coordination Meetings’’.
* Make sure all field M&E visits were reported into FM-2, FM-3 and DHIS-2.
* Make sure stock ruptures i.e. ‘’days of stock out’’ were correctly reported in FM-2, FM-3 and DHIS-2.
* Any other database or formats were updated or reported as per Organization guidelines.

**M&E Section:**

* Monthly quality M&E visits were conducted as per the approved Plan (Target vs Actual Visits Conducted) and database along with Hard and Soft copy were submitted to Head Office on Monthly Basis (Last Working Day of the Month).
* M&E Findings were shared with DHMT through proper letter
* Followed up on the issues found during Monitoring by MEAL Officer, DMU In charge, Desk Review, Central team visits and quarterly coordination meetings with proper documentation shared in Hard and Soft to M&E Department.
* 100% of the Health facilities were monitored in 6 Months.

**Logistic Section:**

* Supervised District Logistics officer for his day to day logistics related activities.
* Make sure AMDs, RDTs, Lab consumables and stationery were available in enough quantities at health facilities and District Store levels
* Make sure all stock records and inventory were maintained.
* Reconcile & validate stock supplies in FM-2 & FM-3 formats in accordance with district store outward register & waybills
* Monitored district store on monthly basis
* Supervised physical verification of stock & verify the waybill/stock register of district store on monthly basis.
* Supervised follow-up of timely re-collection/shuffling of short expiry stock from health facilities for utilization within their shelf life
* Supervised physical verification of Assets/Inventory of district store on quarterly basis, and same physical verification of assets/Inventory at health facility level during the M & E visits.
* Checked & verified all kind of expenses e.g. Transportation Bills, Office Utilities/stationery bills, BCC activity bills before submission to head office.
* Recommended renovations, physical rehabilitation of HFs and laborites.

**BCC Section:**

* Supervised district BCC officer for Advocacy and BCC sessions.
* Ensured timely submission of BCC work plan, documents and data base.
* Ensured 100% Targets achievement in Advocacy and BCC sessions through BCC officer.
* Ensured the correct participant for Advocacy and BCC sessions as per SOPs shared by Donor.
* Properly checked and verified all BCC documents and submitted final documents to head Office.
* Conducted organizations-wide training needs assessment and identified skills or knowledge gaps that need to be addressed.

**Finance Section:**

* Verified of Documents as per requirement.
* Timely submitted of all documents.
* Overwriting, Cutting, erasing was not allowed in documents on time of submission.
* Cleared financial advances within the same month.

**HR Section:**

* Maintained HR register in the Field. Also timely forwarded time sheets of staff as well as leave record to HR department.
* Supervised 1 BCC officer, 1 logistics officer and 1 security guard.
* Discussed issues/complains of field staff with HR department.
* Performed any other task assigned by the line manager.

1. **Health Manager**

Worked as “Health Manager” with Kids Blood Disease Organization Mansehra for one year and five months.

1. **Hospital Administrator and manager**

Worked as “Hospital administrator and manager” at Alhikmat General Memorial Hospital Ichherian Mansehra for one year.

1. **Participated in fifth international Singapore Dengue Workshop at Singapore with World Health Organization as consultant Entomologist**

Attended Fifth international Singapore dengue workshop at Singapore with World Health Organization (18-27 September 2018).

1. **Apprenticeship at Trainee Microbiologist**

Four weeks’ job training in the microbiology (Pathology) laboratory of Pakistan institute of medical sciences Islamabad

1. **Trainer with Pakistan Red Crescent Society on community based disaster risk reduction**

Conducted trainings of Community based disaster risk reduction with Pakistan Red Crescent Society as a volunteer.

1. **Trainer with Pakistan Red Crescent Society on School Safety and Basic First Aid**

Conducted trainings of School safety and Basic First Aid with Pakistan Red Crescent Society as a volunteer

# Projects and Review reports

* Assessment of breeding sites of Dengue vector and its mapping using geographic information system at Haripur Khyber Pukhtunkhwa (2013)
* Assessment of breeding sites of Dengue vector and its mapping using geographic information system in UC Bareela at District Haripur Khyber Pukhtunkhwa (2010)
* Review report on Role of Telomerase in cancer

# Computer Skills

MS Word, MS Excel, MS Power point, SPSS 17 version, Arc View (GIS.

# Profile

* Consultant Medical Entomologist for Dengue, Malaria and other vector borne diseases
* Excellent interpersonal, communication, and diplomacy skills; the ability to interact effectively in person and in writing with people of diverse cultural backgrounds
* Team-oriented work style
* The ability to take initiative with little direction
* Exceptional tolerance to stress: ability to function effectively in a demanding, fast-paced, and constantly changing work environment
* Proven multi-cultural awareness and sensitivity
* Ability to travel to different Areas within or outside the country up to 80% of the time
* Leadership and organization skills
* Planning, organizing, staffing, directing and controlling skills
* Monitoring and evaluation skills
* Good analytical, excellent communication & reporting skills

# Fields of Interest

* Prevention and control of Vector borne diseases (Dengue, Malaria, Leishmaniosis etc.)
* Project management and implementation
* Medical Entomology, Microbiology and Immunology
* Insecticides resistance management
* Health, nutrition and education
* Communicable disease, health and hygiene for prevention of infectious diseases
* Disease early warning system
* Communicable diseases specially vector borne diseases and infectious diseases
* Research in medical entomology, microbiology specially in parasitology & immunology

# Games

Swimming, Hiking, Cricket and football

# Language Proficiency

English, Urdu, Pashto, Hindko

# References

1. **Dr Shaheen Afridi**

**Additional Director General Health Services Government of Khyber Pakhtunkhwa**

Ex Director Public Health & Head of Dengue response unit DGHS Khyber Pakhtunkhwa

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1. **Dr Qutbuddin Kakar**

**National Program officer NTDs/VBDs Country Office Islamabad Pakistan**

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1. **Dr. Sardar Hayat Khan**

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